

SECRETCopy 5 of 5

3 January 1956

MEMORANDUM FOR: Finance Division, Accounts Branch

THROUGH : Monetary Branch

SUBJECT : - Travel Claim for Period
14 - 18 November 1955

1. It is requested that subject employee's 144.1 account be credited in the amount of \$375.00 to liquidate a travel advance drawn in that amount on 3 November 1955, and that a check for \$3.33 be issued in favor of . Please send the check to Room 2040, Quarters Eye, for delivery to payee.

2. For your protection in taking this action, I certify that there is in the custody of the Project Comptroller a sufficient voucher which is consistent with Agency regulations, approved by an appropriate approving authority and certified by an authorized certifying officer in the amount of \$378.33. This expense is properly chargeable as follows:

<u>TRAVEL ORDER NO.</u>	<u>ALLOTMENT SYMBOL</u>	<u>OBJECT CLASS</u>	<u>AMOUNT</u>
PCS-DCL-Proj 170-56	6-1004-10-001	02.1	\$ 378.33

3. The Security Office requests that this voucher not be released through normal administrative channels.

Authorized Certifying Officer
Project Comptroller

Distribution:

- 001 - Addressee
- 3 - Voucher file
- 4 - Proj Pers file
- 5 - Chrono

JHSJr/c

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